

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 3 April 2012
at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
Ron Chapple (Secretary)
Charles Kiddle (Treasurer)
Colin Dick (Cricket)
Heather Birch (Social)
Julie Tester (VH Hire Co-ordinator)
Marion Tucker
Chris Hales
Paul Dendle (part time)
Val Belton
David Bellman
Bonnie Hamilton

Action

1. **Apologies**
Apologies were received from Ed French.

2. **Minutes of the Last Meeting**
The minutes of the meeting held 7 February 2012 were signed as a true record.

3. **Village Hall**
 - (a) Defibrillator
The defibrillator will be installed at the Hall shortly. A training course will be run on the evening of Tuesday 17 April at the Village Hall. Kevin Foster will be circulating details.
 - (b) Stacking Tables
The Gopak trolley has been purchased and is in use.
 - (c) Village Hall Sales Brochure
Chris has produced a draft brochure for the Hall. He has circulated it to Committee members, who should let him have any comments on it by Friday 13 April. All
 - (d) PAT Testing
A PAT (Portable Appliance Test) has been carried out on the VH appliances, at a total cost of £25. A full report will be sent to Ron but everything appeared to comply. It was agreed that a test be done every year. It should be noted that any new appliance added to the VH's current ones must also be tested.

4. **Planning**

Burpham Farm House –retrospective permission for small summer house granted. No objection.

Church – pruning of conifers. No objection.

Peppering Farm House – moving of tennis court. No objection.

5. **Treasurer Report**

(a) The end year accounts to 5 April 2012 are nearly finalised, subject to small last-minute adjustments, for submission to David Sunray for audit. There will be a small surplus for the year. The external annual governance statement for the Burpham Parish Meeting accounts must be completed by end June.

(b) Signature change forms have been submitted to Barclays.

(c) Charles will deal with the finalisation of the 2011/2012 accounts and Val will take over for 2012/13 matters.

(d) Despite keeping the precept for the Burpham Parish the same as last year the Council Tax Demand Notice shows a 3.3% increase for Burpham Parish. ADC gives the reason for this as being the decreased number of full-time residential properties in the area, i.e. a smaller number of properties available to bear the cost.

6. **Secretary Report**

(a) Dialogue with Mike and Charmian about the newsletter are continuing. Some upcoming social events were omitted from the last newsletter so an email will be sent out listing these.

RC/VB/MGT

(b) SDNPA has sent Ron a draft “Vision” for the Park in 2042 asking for comments. Ron will respond with Charles’s comments that any development should only be undertaken with the full agreement of the local community concerned.

RC

(c) A letter has been received from WSCC inviting people to attend the inaugural meeting of the proposed West Sussex Health and Wellbeing Cooperative to be held 31 May 2012.

7. **Councillor Dendle Report**

There was much comment on the number of 20 mph signs erected around the village. It was agreed this was a matter for discussion at the AGM later in the year.

Double yellow lines near the junction with the A27: in progress.

8. **Social**

(a) The Village Fête will be held on 16 June - Planning Meeting

at the Village Hall on Thursday 12 April at 7.30 pm.

(b) It was agreed to purchase 12 table cloths for the Village Hall at a cost of £361.60.

(c) Wednesday 16 May 2012 – “Call my Bluff” wine tasting at the Village Hall.

(d) Sunday 3 June 2012 – Diamond Jubilee Tea Party at the Seven Sisters trees.

(e) Monday 4 June 2012 – Beacon Lighting (scheduled for 10.01 pm) at the Norfolk Clump. It was agreed that a simple BYO barbecue similar to the one held recently at the Village Pond would be suitable. Chris undertook to talk to Sally about this. CH

9. **Any Other Business**

(a) Village Website
Marion reported on progress. MGT

(b) Wepham Telephone Box
There was discussion on the best way to renovate this, and it was felt that simple redecoration was probably the most suitable. Paul will look into. There is a suggestion that it could be used as a village noticeboard. PC

(c) Chris will be organising a working party to clean up the area around the pond. CH

(d) Broadband
Chris reported that DEFRA have rejected the village’s application for broadband funding. He also remarked that he had contacted BT on a number of occasions for information regarding their current and future plans for the area, but had had no response.

(e) It was agreed that the AGM be held on Saturday 11 August at 1030 am in the Village Hall.

10. **Date, Time and Venue for Next Meeting**

Tuesday 12 June 2012 at 7.30pm in the Village Hall

Agreed as a true record:

..... Date:

for Burpham and Wepham Village Committee and Parish Meeting