

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 11 October 2011
at 7.30 pm in the Village Hall

Those attending:

Paul Challen (Chairman)	Ron Chapple (Secretary)
Charles Kiddle (Treasurer)	Heather Birch (Social)
Colin Dick (Cricket)	Ed French
Julie Tester (VH Hire Co-ordinator)	Marion Tucker
David Bellman	Chris Hales
Dominic Santana (BMRC) - attended part-time	

Action

1. **Apologies**
Paul Dendle, Roy Kilford

2. **Minutes of the Last Meeting**
The minutes of the meeting held 9 August 2011 were signed as a true record.

3. **Chairman (Paul Challen)**
 - (a) The list of officers for the current committee will be:
Paul Challen –Committee Chairman and Trustee of the BVC
Ron Chapple – Secretary and Trustee of the BVC
Charles Kiddle – Treasurer and Trustee of the BVC
Marion Tucker – Minute Secretary and Trustee of the BVC
Ed French – Planning and Trustee of the BVC
Julie Tester – VH Hall Co-ordinator
Colin Dick – Cricket
Heather Birch – Social
 - (b) It was agreed that the meeting will continue to be open to village members.
 - (c) The AGM should really be held between March and June each year. However, it was agreed that it should be held in July or August.

4. **Village Hall**
 - (a) Shrubbery and weeds have now been cleared and the notice saying that the playground is the responsibility of ADC can now be seen.
 - (b) The playground inspector has visited the site and identified two problems with the slide (i) corrosion starting on the top rail and balustrade support and (ii) no caps on one of the swing seats.
 - (c) David Sunray has offered to paint some of the equipment, but it was agreed that this should be deferred until it is clarified whether responsibility is with the VC or the Council. In November Ron will write to the Council pointing out that it needs attention. RC

5. **Planning**
Lample House - shed. Approved. Trees subject of a special investigation.
Thomas Cottage – tree house. Approved.

Wepham Farm Barn - shed / summerhouse. Approved.
 Brooklea - removal of hedge / conservatory. Approved.
 Court Leet Cottage - damp proof course / hedging. Approved.
 82/83 Burpham - change of external paint colour. Approved
 Court Leet Cottage – erection of summer house. Approved.
 Wepham Farm Stables. Approved.
 Burpham Farm House – demolition / erection of wall. Supported. -

6.

Treasurer Report

- (a) Hall hire income is on course.
- (b) Hall and Administration Cleaning cost of £1523.99 was a one-off.
- (c) Repairs and maintenance included £698 for window refurbishment.
- (d) Insurance costs include new indemnity insurance for trustees.
- (e) Income from investment has plummeted, resulting in a current loss in assets of £30.
- (f) Cricket Club has paid back £1000 of the £3000 loan, and the raising of the remaining £2000 is in hand.
- (g) Charles has written to ADC telling them the precept charge for 2011/12 should be £2450.

7.

Secretary Report

- (a) Have continued membership of AirS. The fee has risen from £40 to £72. The sub no. Is 4919 and this is necessary for any contact with them.
- (b) Email received from West Sussex County Council proposing a speed limit of 20 mph starting at Thatched Barn continuing through Wepham and Burpham up to Peppering Farm and also on the approach road to Wepham. It was agreed that no objection be raised to this.
- (c) Email received from Right of Way Maintenance saying they had completed 2582 m of vegetation clearance. They want volunteer inspectors and rangers. The area has 41.6 km of rights of way.
- (d) Village SOS – they have announced a competition for villages across the UK.
- (e) Notice board – Ron has received a quote of approximately £630 from Acorn Workshop Wepham to replace the notice board opposite the Old Post Office. Paul will look into this further.

RC / PC

8.

Councillor Dendle Report

No report.

9.

Social

- (a) The Casino Evening planned for Sat 22 October will only go ahead if more than 30 people commit to attend. HB
- (b) SDNP agreed to give a presentation on the evening Fri 25 November. This is the evening of the Cricket Club Dinner so it was felt that a date in January 2012 would be more suitable. Heather will suggest this to them. Warningcamp people should be informed of the date. HB
- (c) Sat 4 Feb 2012 – proposed Shuffleboard evening. Social
- (d) Mulled wine and mince pies will be provided as usual after the Carol Service on the last Sunday before Christmas. Heather is to ask Phil White if he would prepare the wine. HB / Social
- (e) Heather’s office is closing down, and has available an interior display board.

She will try and obtain this.

HB

10. **Any Other Business**

(a) BMRC – Ron had circulated the report sent by Dominic. Everyone agreed the day was extremely successful. A small point raised was that next year more attention should be paid to toilet cleanliness. Dominic will liaise with Colin and Julie as to a suitable date for next year. CD / JT

(b) Telephone box refurbishment. The box needs repainting and a window replaced. Paul has already treated it with an anti-lichen preparation, and will talk to the PO about the exact colour of red they use. Repainting should be left until next spring. PC

(c) Standard Burpham Village Committee / Parish Meeting paperwork format to be used as templates for letters and compliment slips. Chris Hales has some suggestions which he will email to Marion for distribution. CH / MT

(d) Royal Wedding Celebration Tree Planting. The tree will be collected on 29 November and Colin and Ron will decide on an appropriate planting position for it. RC / CD

(e) Letter received from ADC informing that they wish to identify plans for leisure and cultural facilities from now until 2028.

(f) Letter received from SDNPA saying they are working with Arun and Rother Valleys to find solutions to climate change.

(g) Chris will continue to include wedding dates at the Village Hall in his Dates list. CH

(h) Chris will send to Marion his work so far on a Village Contacts list for her to continue. CH / MT

(j) Queen's Diamond Jubilee weekend. It was agreed that the village will take part in the national beacon network being organised for Monday 4 June 2012 through RABI (Royal Agricultural Benevolent Institute). Paul will agree an exact location at the Norfolk Clump with the DoN for the beacon and there will be an event, e.g. barbecue at Home Farm. PC / Social

(k) The two Cricket Club mowers need servicing. Colin will prepare a proposal as to how the costs for this be allocated. CD

(l) Ron will write to Phil White expressing the Committee's appreciation of his chairmanship. RC

11. **Date, Time and Venue for Next Meeting**

Tuesday 6 December 2011 at 7.30pm in the Village Hall

Agreed as a true record:

..... Date:

for Burpham and Wepham Village Committee and Parish Meeting