

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 14 June 2016
at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
Marion Tucker (Secretary)
Val Belton (Treasurer)
Ed French (Planning)
Julie Tester (VH Hire Co-ordinator)
Heather Birch (Social)
Chris Hales
Paul Dendle

Action

1. **Apologies**
Apologies were received from Ron Chapple and Kevin Foster.

2. **Minutes of the Last Meeting**
The minutes of the meeting held on 12 April 2016 were signed as a true record.

3. **Village Hall**
 - (a) The clock has stopped again and will need further investigation. RC
Instructions for the heating are in place. The guttering has been repaired.
The trestle tables have been purchased, jointly with the church.
 - (b) Paul Challen has the seat donated by Mr. and Mrs. Gale and will place PC
it shortly.
 - (c) Car Parking: The issue of the congestion caused by parking down the
Street from the pub and church has been raised, and there is also concern of
whether emergency vehicles would be able to access at such times. After
discussion the following actions would be taken, to see whether these solve
the problem:
 - (i) Paul Challen will investigate the placing of notices politely requesting PC
people not to park down the lane, to allow access for emergency vehicles.
Such notices to be easily readable and substantial.
 - (ii) Chris will organise a Car Park clear up, in particular around the edges, CH
hopefully to allow for more parking availability. (Later in the meeting it was
also agreed there should be working parties organised to clear litter around
the children's playground fencing – as requested by ADC - and the growth
around the pond.)
 - (d) Wifi: Although not overly expensive to install and run, it was agreed
that the costs thereof could not really be justified until it was obvious that
the VH might be losing bookings as a result of not having wifi, or that it
would definitely increase bookings. HB
 - (e) Steve Pentecost is offering use of a website for the Village Hall, and

Heather will set up a meeting between him and the committee so that he can explain his ideas.

(f) There was discussion as to the amount to be charged for the hire of the hall for a 60th birthday next year, where overnight parking / camping is required. It was agreed to charge the same rate as for a wedding.

4. **Planning**

(a) Wepham Farm Barn – approved by SDNP Planning.

(b) Lample House – approved by SDNP Planning.

(c) Elmbank – approved by SDNP Planning.

5. **Treasurer Report**

(a) The accounts are for the period 6 April – 14 June 2016 and show an excess of income over expenditure of £596.30.

(b) A total of 5 weddings have been booked for the remainder of the year.

(c) Fête proceeds were just over £4,000, with some amounts still to be added to this. £2,000 has been given to the church on account, pending finalisation of the figures.

(d) The Accounting Statements for Burpham Parish Meeting for the year to 5 April 2016 were presented and unanimously approved.

(e) The Annual Governance Statement of Burpham Parish Meeting for the year to 5 April 2016 were presented and unanimously approved. The electronic annual return will be submitted as soon as the Charity Commissioner's website is working again.

(f) The Committee are grateful to David Sunray for his prompt and knowledgeable attention, as always, to the internal audit.

6. **Secretary Report**

(a) There is a delay in the migration of the village website to a new ADC one as ADC are still considering their exact way forward. A decision on this is hoped for during the next few weeks.

(b) Works to repair Splash Bridge will be undertaken by the council. It is hoped these works will commence within the next few months.

(c) Marion has reported to WSCC that the white "give way" road markings at the triangle near the Vicarage have worn away.

(d) Winter Management Plan: the update for the 2016/17 winter is required. Marion will pass details to Paul Challen so he can investigate how much, if any, salt is required.

MGT /
PC

7. **Councillor Dendle Report**

ADC has to make savings of £4.4 million, and have so far found £2.7 million. These savings include cuts in spending to be made on public conveniences and re-organising cleansing arrangements.

Paul Dendle asked if the Committee wanted any more equipment for the children's playground. It was re-iterated that the VC is not prepared to take on any liability for any such items.

8. **Social**

- (a) The Alternatives band will play at Home Farm on Saturday 16 July. Tickets to cost £10.
- (b) Clump BBQ to be held Saturday 22 August.
- (c) Film evening to be organised, featuring "The Italian Job".
- (d) A Children's Xmas Party is also to be organised.

9. **Any Other Business**

There was no AOB.

10. **Date, Time and Venue for Next Meeting**

Tuesday 2 August at 7.30pm in the Village Hall.
The AGM will be held on Saturday 23 July at 10.30 am.

Agreed as a true record:

..... Date:
for Burpham and Wepham Village Committee and Parish Meeting