

BURPHAM
VILLAGE COMMITTEE AND PARISH MEETING
Minutes of the Meeting held on Tuesday 05 December 2017
at 7.30 pm in the Village Hall

Those attending: Paul Challen (Chairman)
Marion Tucker (Secretary)
Val Belton (Treasurer)
Julie Tester (Village Hall)
Ed French (Planning)
Kevin Foster (Cricket)
Heather Birch (Social)
Celia Woodruff (Vicar)

		Action
1.	Apologies No apologies were received.	
2.	Minutes of the Last Meeting The minutes of the meeting held on 03 October 2017 were signed as a true record. Kevin is still investigating purchasing a fire-proof box for the master file.	
3.	Village Hall (a) Paul has cut down the growth at the edges of the car park but is still to investigate what lies underneath. However, the Estate has agreed that the small patch of land near the cellar entrance to the VH can be tarmacked to provide more parking space. (b) The updated Terms of Hire as drafted by Doug Evans was agreed, subject to a few very minor amendments. Marion will now type this up, and send to Julie / Ant the updated version plus give them some hard copies. She will also update the Notice of Hire Charges. The Committee thanked Doug for his efforts in the redrafting of this document. (c) Over the winter months, rubbish should be collected fortnightly by Rabbit, but they have been collecting weekly. After some discussion they have agreed to cut back to fortnightly collections	MGT

	for the winter months, and to refund the overcharge.	
4.	<p>Planning</p> <p>Various applications have been put in for small-scale tree work.</p> <p>Ed suggested that the Committee (Burpham Parish Meeting) might like to consider the preparation and adoption of a Local Plan. It was considered that this is a good idea, and that villagers could be asked to help in the production of this. Ed and Kevin are to prepare a note to go in the February newsletter suggesting that the matter be discussed and set in motion at the AGM.</p>	
5.	<p>Treasurer Report</p> <p>Income is currently running at higher than budgeted. £1000 has been put into each of the investments, which stand at approximately, £52,000 at present.</p> <p>After some discussion it was agreed that the AGM date should be brought back to comply with government requirements that Parish Councils and Meetings hold their AGMs between 1 March and 1 June in any year. For this year, 2018, the date of Sat 28 April was agreed: in 2019 and following years the date will probably be fixed for late May. If necessary unaudited accounts will be presented at the AGM with an undertaking that if the audit materially alters them this will be brought to villagers' attention.</p>	
6.	<p>Secretary Report</p> <p>New website - Marion reported that a prototype website style has been agreed and that material from the current one is ready to be transferred into it. Some of the current headings will be combined (e.g. cricket / stoolball / social etc. under "Activities" or similar).</p> <p>There will be the ability for various sections of it to be edited / updated by different people, e.g. cricket, church, etc.</p>	
7.	<p>Social</p> <p>Sat 9 December – a Christmas Quiz at the Village Hall. Bring own food and drink.</p> <p>Sun 17 December – Carol Service – Village Committee to provide mulled wine in the Village Hall afterwards, as normal. Paul to do the mulled wine, Libby the mince pies.</p> <p>Thur 28 December – Seasonal "Film Show" for children, with presents etc. This to be instead of but incorporating some of the features of the Childrens' parties of previous years.</p>	

	<p>Sat 3 February 2018 – Shuffleboard Evening. Heather is considering other social evening ideas, e.g. talks.</p>	
<p>8.</p>	<p>Any Other Business It was agreed that Kevin could look into updating the CCTV, as the current equipment is about 15 years old.</p> <p>Quotes are being obtained for replacing the carpet in the changing room.</p> <p>It was agreed that the subject of playground equipment be raised at the AGM.</p>	
<p>9.</p>	<p>Date of Next Meeting Tuesday 13 February 2018 at 7.30 pm in the Village Hall.</p>	
	<p>Agreed as a true record:</p> <p>..... Date:</p> <p><i>for Burpham and Wepham Village Committee and Parish Meeting</i></p>	